

# CITY OF HOUSTON

Housing & Community Development Department

Bill White

Mayor

Richard S. Celli  
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July 10, 2009

Sandra H. Warren, Director  
U.S. Department of Housing and Urban Development  
Houston Field Office, Region VI  
Office of Community Planning & Development  
1301 Fannin Street  
Suite 2200  
Houston Tx. 77002

RE: Neighborhood Stabilization Program Monthly Reporting; DRGR Reporting for July 2009

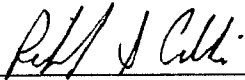
Dear Ms. Warren:

On March 26, 2009, the Department of Housing and Urban Development (HUD) executed the City of Houston, Housing and Community Development Department (HCDD) Neighborhood Stabilization Program (NSP) grant agreement.

In reference to NSP requirements pertaining to *Quarterly* and *Monthly* reporting in the Federal Register at pg. 58341, (O)(b)(i), the following reporting requirements are presented for the July 15th monthly reporting period.

- HCDD has not expended or awarded NSP funds for any proposed NSP program services, vendor services or for any service, nor have any funds been drawn for administration; therefore, HCDD has not posted any obligations or expenditures.
- HCDD personnel developed a Request-for-Proposal (RFP) for attainment of subrecipient services to assist in the development and implementation of acquisition, rehabilitation and sale of residential properties for individuals or family households whose incomes do not exceed 50 percent of the area median income. This activity is denoted within the Action Plan at page 7, *F. NSP Program By Activity*. The RFP was publicized through the HCDD website. Originally, the opening and closing dates were April 1, 2009 through June 30, 2009; although, the closing date was extended to July 31, 2009.
- HCDD personnel is currently planning and developing the NSP and necessary services that will provide for acquisition, demolition and reconstruction of foreclosed, abandoned or vacant residential properties as denoted within the Action Plan at pages 7 and 9 in sections *F.-* and *G. NSP Program By Activity*. These services are directed for individuals or family households whose incomes do not exceed 120 and 50 percent of the area median income; *respectively*.

- HCDD personnel are speculating and assessing eligible residential properties that will provide for rate attainment set forth within the Action Plan at pages 7 and 9 in sections *F.-* and *G. NSP Program By Activity*.
- HCDD personnel are determining reimbursement for Pre-award Costs (see Federal Register, pg. 58335, (C)) and in accordance with OMB Circular A-87.



Richard S. Celli

RC/dtc

Cc: Donald Sampley  
Pirooz Farhoomand  
Dean Torreros- Carter  
Bari Fishel  
Derek Sellers

File: NSP Grant Number: B-08-MN-48-0400